

City of Brooksville



Return Form To:
FINANCE DIRECTOR
Phone: (352) 540-3810
Fax: (352) 544-5424

VENDOR LIST APPLICATION FORM

Please include my/our Company on the list of firms that may be notified when bids/proposals are being requested for services/equipment in the category designated below. I/We understand that such notification is solely for our/my information/convenience, and such notices will not be used for all of the City's requests for bids/proposals.

Please designate [select one (X)] the category of products or services you provide {use a separate application form if more than one product/service category applies}:

- | | |
|--|--|
| <input type="checkbox"/> Advertising & Marketing Service | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Building - Including Supplies and Equipment | <input type="checkbox"/> Legal and Related Services |
| <input type="checkbox"/> Building - Maintenance and Related Service | <input type="checkbox"/> Mowing/Property Maintenance |
| <input type="checkbox"/> Communication Equipment and Services | <input type="checkbox"/> Office Supplies |
| <input type="checkbox"/> Computer Equipment and Services | <input type="checkbox"/> Office Furniture |
| <input type="checkbox"/> Construction - Water, Sewer, Drainage | <input type="checkbox"/> Printing |
| <input type="checkbox"/> Construction - Building | <input type="checkbox"/> Safety Equipment and Supplies |
| <input type="checkbox"/> Construction - Streets and Sidewalks | <input type="checkbox"/> Solid Waste Equipment & Service |
| <input type="checkbox"/> Construction - Equipment | <input type="checkbox"/> Tools - Hand |
| <input type="checkbox"/> Consulting - Engineering | <input type="checkbox"/> Tools - Power |
| <input type="checkbox"/> Consulting: (Specify _____) | <input type="checkbox"/> Vehicles and Related Equipment |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other: _____ |

Company Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____ E-Mail: _____

Submitted by: _____ Title: _____ Date: _____

Note: A copy of this form will be returned to applicant within ten (10) days as an acknowledgment.

Received by _____ Date _____ Expires _____

All potential vendors are encouraged to review the City's published requests for proposals/bids in the legal section of area newspapers, on the City's website at www.cityofbrooksville.us, and the notices posted at City Hall. Although not required, the City may also send individual duplicate notices to companies listed in the index of prospective vendors.

The City's potential vendor's list is updated regularly, and requests for inclusion will be added in the next update. Listings will remain active for three (3) years. To insure the list is current, the vendor file will be purged on the first day of each calendar quarter and a new application will be required if inclusion on future vendor lists is desired.