



City of Brooksville
Building Division
 201 Howell Avenue, Brooksville, FL 34601
 Phone: 352-544-8301 permits@cityofbrooksville.us

Authorized Agent Affidavit

I, _____ of _____
 Contractor/Qualifier's Name Florida State Corporation, Limited Partnership Company or Trademark Name

hereby grant authorization to _____ to act in my behalf with The City of Brooksville
 Authorized Agent

Building Division while conducting activities related to obtaining permits. These activities specifically include signing all documents requiring signature of "contractor" and is to be considered an agent of my business, and therefore, the signature of said agent is binding and causes me to assume all responsibilities connected to or associated with the signature as they may relate to my contracting business. As said contractor, I also agree to relieve the City of Brooksville Building Division from, any and all responsibility, claims or other actions arising from or related to the Building Division's acceptance of the above agent's signature for permit-related activities. I further understand that it is my sole responsibility to grant and terminate any such authorization and to ensure that the Building Division receives timely notice of any such grant or termination.

 Signature of Contractor/Qualifier's Name

 Signature of Authorized Agent

 State Certification or Registration Number

 County Certification Number (if applicable)

****PLEASE NOTE: BOTH SIGNATURES MUST BE NOTARIZED****

Notary for Contractor Signature

State of Florida County of _____

The foregoing was acknowledged before me this _____ day of _____, 20____, by _____,
 who is personally known to me or who produced _____ as identification.

 Notary Public Signature

NOTARY STAMP:

Notary for Authorized Agent

State of Florida County of _____

The foregoing was acknowledged before me this _____ day of _____, 20____, by _____,
 who is personally known to me or who produced _____ as identification.

 Notary Public Signature

NOTARY STAMP:

The original of this affidavit should be kept in the possession of the above designated "Authorized Agent". This affidavit need only be produced to the City of Brooksville Building Division when signing documents in the presence of a permit representative. When you sign a permit application be prepared to produce this affidavit, it will be copied and placed with the appropriate permit application.

***The Building Division, at its discretion, may require a contractor or license-holder to personally apply for or obtain a building permit notwithstanding any authorization allowing another person to apply for or obtain any permit on behalf of a contractor, qualifier, or license-holder.*